

Receive Volunteers through UAServe

Description:

UAServe matches volunteers to programs served through UA initiatives. UA staff work with interested program leaders to develop job descriptions, identify volunteers who meet the job description criteria, run background checks, and match volunteers to programs. UA will provide follow-up for 12 weeks after the match. This will involve checking in with the host site leaders and the volunteer at 2 weeks, 6 weeks and 12 weeks to ensure the match is a success. At 12 weeks the volunteer will transition to the program they are serving at and officially become their volunteer. Program leaders will receive an invitation to schedule a host site orientation. If you did not receive an invitation and would like to schedule an orientation email initiatives@urbanalliance.com.

Capacity: Capacity is the degree to which programs have the mechanisms in place to effectively operate. This PDO increases a programs' capacity by matching volunteers. This supports the development of a strong team of staff and volunteers who are committed to carrying out existing programming.

UAServe provides the following services:

1. Active recruitment of volunteers for initiative-related volunteer opportunities
2. Promotion of volunteer opportunities through UA's online and printed communications
3. Provision of Background check services (with the exception of groups volunteering on a one-time "behind the scenes" project)
4. Matching of individual and group volunteers to volunteer opportunities
5. Consultation and guidance as appropriate

Roles and Responsibilities of Host Sites:

1. Attending a Volunteer Mobilization Host Site Orientation
2. Submitting a yearly background check
3. Timely Communication
4. Supervising Volunteers
5. Providing Feedback
6. Reporting Inappropriate Behavior
7. Reporting Suspected Child Abuse or Neglect
8. Vetting Volunteers
9. Abiding by UAServe Policies and Procedures

